



## School Council APPROVED Minutes

**Meeting Date:** June 3, 2025  
**Meeting Time:** 6-7 pm  
**Meeting Location:** Hybrid (in person or MTeams)  
**Meeting Link:** [MTeams Meeting Link](#)

### Attendance

- *Attended:* Colleen Kelsey, Katie Big-Canoe, Matt Stolk, Amber Giffen, Jannelle Yoon, Sylvie Blais, Pam Hart
- *Regrets:* Veronique Forbes-Mellis, Erma Shadenberg, Maly Bun-Lebert, Stacey Earls, Julia Lantos

### 1. Land Acknowledgement (Colleen Kelsey)

- A land acknowledgment was provided by Colleen Kelsey.

### 2. Welcome & Introductions (All)

- All attendees introduced themselves, including the student presenters.

### 3. Review and Approval – Agenda and Minutes (All)

- ***Motion to approve the agenda. Moved by Matt, seconded by Katie. CARRIED.***
- ***Motion to approve the minutes from April 15, 2025. Moved by Matt, seconded by Katie. CARRIED.***

### 4. Student Presentation – Indigenous History & Traditions

- Student representatives from grade 5 and grade 6 presented on behalf of the Indigenous Learning and Teaching Club. The students provided an overview of the club. The students meeting a few times a month to discuss learning goals. This group is guided by Mme Albert. The club is responsible for creating updates for announcements and school assemblies. It is open for students in grades 4 through grade 8.

### 5. Discussion Items

- **Budget Discussion (see attachment)**
  - The group reviewed the budget snapshot distributed with the meeting package (as of May 28, 2025).
  - A total of \$6,585.65 was raised this year through fundraising.
  - ***Motion to reallocate remaining funding in all subaccounts listed below toward sound system upgrade. Moved by Colleen, seconded by Matt. CARRIED.***
    - Popcorn Sales, \$3,284.60 (noted that this account will change as we get closer to the end of school year. The remaining popcorn will be sold at upcoming musical production. Any funding in this account to be moved as per motion)
    - Muskoka Coffee, \$230.32
    - Mitchell's Soup, \$442.35 (reallocated from musical repair to sound system as per school needs)
    - Sweet & Salty, \$1,331.52



- School Council account of \$1656.37 will remain in this subaccount. This will be used in September 2025 to purchase popcorn to begin next year's cycle.
  - Hungry Wolves account of \$4,086.17 needs to be spent by end of year. Amber is working on a food order to accomplish this by end of June.
  - **Fundraising**
    - Draft of Fundraising Parent Communication
      - Reviewed draft and agreed to adjust to only one page (not two pages).
      - *Action:* Colleen to revise the flyer to add full fundraising total and the number of fundraisers throughout the year.
      - *Action:* Colleen to share the draft for distribution before the end of June.
    - Western Fair September Fundraiser
      - The group supported this fundraiser.
      - *Action:* Colleen to send Sylvie the flyer for distribution in June and the end of August as a reminder.
  - **10<sup>th</sup> Anniversary Celebration**
    - ***Motion to purchase 400 yogurt freezies with Hungry Wolves funding. Moved by Colleen, seconded by Amber. CARRIED.***
      - *Action:* Amber will process the order for delivery on June 16 between 9-10 am.
      - *Action:* Matt and Colleen to connect about coolers, ice and distribution on June 24.
  - **Parent Engagement Survey**
    - The survey will need the Western logo to be removed.
    - Ideally this survey will be sent at end of August.
- 6. Principal's Update (Sylvie Blais)**
- Sylvie provided a brief update on staffing changes and the 10<sup>th</sup> anniversary event planning.
- 7. School Council Administration Reminders**
- A reminder that nominations for School Council 2025/26 membership will be in June and September LAFI newsletters. The draft meeting dates were approved but noted are subject to change. We can revisit if the meetings are going to be held on Tuesdays or Wednesdays from 6-7 pm. A fundraising subcommittee planning meeting will be added prior to the September council meeting.
  - Draft schedule: September 23, 2025, November 18, 2025, January 20, 2026, April 21, 2026, June 9, 2026
- 8. Adjournment**
- The meeting adjourned at 7:20 pm.