



## School Council Meeting Minutes

Meeting Date: Monday, May 1, 2023  
Meeting Time: 6:15pm – 7:15pm  
Meeting Location: LAFIPS Resource Room and Online Teams Meeting

### Present:

Chair: Robert Ayres (on site)  
Principal: Sylvie Blais (on site)  
Vice-Chair: Hakan Karatas (on site)  
Vice-Principal: Ingrid Hollander (on site)  
Secretary: Jenny Ingrey (on site)  
Treasurer: Amber Giffen, Hakan Karatas (on site)  
Parent Members: Colleen Kelsey (online)  
Members: Julia Lantos, Cara McCrae (online)

Call to order 6:17 pm

### Welcome and Attendance

#### Old business / updates:

- Declaration of any conflicts of interest: none declared
- Review and Approval of this meeting's agenda: no issues
- Review and Approval of previous meeting minutes: Rob moves; Colleen seconds; accepted

#### Reports:

- Principal's Report:
  - May Report: Mme Hollander, to be new principal of West Nissouri Public School; Mme Hart new VP, with FI experience from Byron Southwood;
  - Family Engagement Evening: June 14, 2023: 4:30 – 7:00 pm; ordered food trucks; family engagement = staff brainstorm ways to support summer bridging on literacy and numeracy skills re: activities and take-home bags based on targeted literacy and numeracy skills for summer practice. Funding from parent engagement funds to create resources.
  - Kindergarten Open House: May 30, 2023: 3:15 – 4:00 pm; Grade 1 Open House: Date: TBD, 4 – 5 pm;
  - Book Fair: viewing and purchasing; whole school schedule; Book Fair purchases support the library, which can also feed into classroom libraries; Scholastic Book purchases support classrooms specifically;
  - Play equipment proposals: metal structure now off limits with fence around the equipment to indicate out of commission; please remind families and children in off-hours;
    - Henderson Recreation Equipment: \$110,280.76 = prep and tax included; issues for accessibility include ramps, platforms, play panels; proposed to have play panels on ground without ramps, but still AODA compliant due to stair height and width; colours are to be decided; 18-month to 12 year range



## School Council 2022/23

- Play Power: \$89,937.94 = prep and tax included; colours to be decided; no need for monkey bars as we already have a set
- Active Playground Equipment: pre-set AODA compliant structures:
  - \$135,709.38 “Five Mile” = prep but not including tax;
  - \$107,356.44 “Princeton Island” = prep not including tax; smaller structure;
  - \$79,330.36 “Lighthouse Point” = prep not including tax;
- These totals include what the board will not do in terms of equipment removal; no other incidentals expected
- Fundraising from 3 buckets: school, corporate, grant (e.g. \$30,000); (Colleen) when we secure funds, can we keep that in holding until we have met the goal? Yes (Sylvie). Earmarked funds don’t require a set timeline if we don’t have the money; but, as we are not-for-profit, we cannot hold funds in our coffers, but money will be held in the board in trust earmarked for our school and once we reach our goal, they release it for us to use;
- Next Steps: review fundraising proposal and structure; project manager and facilities will draw site plan; June 14 could have a School Council table to ask for fundraising; in order to move forward... which structure? Which company? Not locking in because these quotes are only good for 60 days; we need to have a plan to start the fundraising; needs to be approved before we start fundraising;
- Discussion around pros and cons of which company; responsiveness of company to answering questions, pros for Henderson is that it is customizable; Cedar Hollow as precedent for modelling proposal, but these quotes are much higher...; some with minimal fundraising experience; corporate donations? See a group of parents to send letters, with assets such as community playground, AODA compliance, etc.; decided to go with Henderson’s proposal for the application; remember, not locked in, but need to provide an adequate and fulsome proposal
- Will submit the proposal; need a sub-committee for the fundraising to start; need a plan to start;
- fundraising application to be submitted (Sylvie and Amber);
- Natural Play Area Proposal:
  - Wood is rotting; area for side of school will no longer remain; moved rather to central location for better sight lines: \$30,000 proposed: Greening Project; need to finish forms; signatures; fundraising application to be submitted
- In the works: A parent wants to donate a GaGa Ball Pit; needs the money value to be donated and we work with a tendered company to do the work; and our own facilities install; need to confirm the gift and proceed;
- In lieu of play equipment: we have lines painted, chain basketball nets, etc.
- Treasurer’s Report and OSPN Report (Amber, Hakan):
  - \$15,000 OSPN for next year in grant win; money coming in and out through Hungry Wolves Breakfast Snack Program: OSPN last installment \$4000 to be used up for last two months; one order completed at approx. \$1,500; \$300 in produce vouchers to use up; PC Children’s Charity (fundraising in 2020): \$233 emergency fund; School Council:



\$1935; most movement through OSPN; looking for volunteers for Tuesdays and Thursdays Breakfast Programs; new call to put out volunteers; time commitment for volunteers from 7:30 – 9:00 for prep and clean up; duties include bagging cereal and cutting up fruit; with more volunteers, could do more things; what could be done the night before? Some bags could be done; zero waste was a goal, but not feasible; milk cartons;

- Fundraising Committee Report (Amber):
  - Similar to Wendy's night: getting a fast-food chain give us a kickback if we order from them on a certain night; Domino's pizza to start again in September; now is Qdoba; OSPN starting the fundraiser for produce (mandatory to keep the funds) Produce Express; accessible online to be ordered and delivered to the house; more than just grocery items;
- Newsletter Committee Report (Colleen): in process and to be delivered soon after the meeting

#### **New Business**

- Open floor for other new business:
- LAARC: see the email for the Banting sub-committee and the surveys; email: [bantingcommittee@outlook.com](mailto:bantingcommittee@outlook.com);
  - surveys:
- <http://bit.ly/BantingAARC>
  - <https://bit.ly/LAFIparents>
- Gardens and greenhouse updates.

#### **Closing:**

- Next Meeting: June 5, 2023 at 6:15 pm
- Adjournment: Amber motions; Ingrid seconder;